##### **Welcome to**

##### **4th Grade**

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2013-2014

Parent Information

**Our Fourth Grade Team**

Mrs. Jaime Siefken (x 7428)-Math/Science (team leader) jsiefken@mckinneyisd.net

Ms. Christian Yin (x 7427)-ELAR/Social Studies cyin@mckinneyisd.net

Mrs. Tami Johnson (x 7432)-ELAR/Social Studies tjohnson@mckinneyisd.net

Mr. Leon Carroll ( x 4631)-Math/Science lcarroll@mckinneyisd.net

Mrs. Diana Hamill (x 7426)-ELAR/Social Studies dhamill@mckinnyisd.net

Mrs. Deidre Moser (x 7425) Math/Science dmoser@mckinneyisd.net

Welcome to Wilmeth Elementary and to the 4th Grade! We’re looking forward to a fantastic school year. Please take a moment to look over this letter that will provide you with information about the 4th Grade classroom.

Phone number for the front office: 469-302-7400. \*THIS IS DIFFERENT FROM LAST YEAR!

* Principal: Judy Bragg (x 7400)

Assistant Principal: Kristi Cobb (x7400)

Counselor: Teri Souder (x 7408)

Library Media Specialist: Brenda Ross (x 7415)

Attendance Clerk: Malissa Foster (x 7402)

* Our conference time is from: 2:00 – 2:50PM. Thursdays are reserved for 4th Grade team meetings, exceptions only for emergency and urgently scheduled meetings.
* We are available to meet with you during our conference time. Please call or email to schedule a time.

**Daily Morning Routine**

The school day begins at 8:00 a.m. and ends at 3:00p.m., with the school doors opening at 7:30 a.m. for all students. Fourth graders will wait for the 7:50 bell in the Gym. They may walk and talk quietly to a friend or sit and read a book quietly at this time. Students may enter at 7:15, but must go to the cafeteria to wait for 7:30 to go to the Gym. Breakfast will be served daily in the cafeteria for students who wish to eat breakfast at school. **\*\*On the first day of school only, your child will report directly to their classroom any time between 7:30 and 7:50 a.m.**

**Communication**

We believe communication between a parent and teacher is very important in your child’s education.

Three big ways for us to communicate are through email, our websites, and your student’s agenda.

Our website can be found at [www.wilmethfourthgrade.weebly.com](http://www.wilmethfourthgrade.weebly.com). Our 4th Grade Newsletter will be published on our website under the “Newsletter” tab. This will be one of the many ways we will communicate, while saving paper!

**Background Check/Volunteering**

If you would like to volunteer at any time during the year (parties, field trips, classroom help, lunch room duty, etc…), you MUST fill out a Background Check and be approved. ***A background check must be filled out every year—even if you filled one out the previous year***. Currently the background check is online and can be accessed through the MISD web site. You are free to use the school computers, if needed. The process takes up to two weeks for approval, so please allow time in order to volunteer. ***Please understand that no one will be allowed to volunteer anywhere in the building without an approved background check.*** Please let us know if you need help locating the application.

**Volunteering**

Many volunteer opportunities are available to help with school and some of them can be done from your home. If you are interested in volunteering in our classroom, please let us know. This could be making copies, taking down bulletin boards, working with students, etc. We appreciate any help! When you come to volunteer, please remember to enter through the front doors and sign in at the office to get a badge.

**Safety**

For the safety of your child, all doors will remain locked during the day. You will need to go to the front door and ring the doorbell to come in. Please enter through this door, sign in at the office, and get a visitor’s badge ***every time***you come into the building.

**Conference**

We will schedule conferences throughout the year to discuss your child’s progress. At the release of the First Nine Weeks Report Card, we ask to meet face-to-face with each family to discuss progress and goals for the year. This date is **Monday, October 28th, so please mark your calendar!**

**Snacks and Water bottles**

Please send in a healthy snack and water bottle with your child. Snacks should be non-messy and something students can hold in one hand while continuing to work. Water bottles are highly encouraged.

**Homework**

Homework procedures will be discussed on Curriculum Night, Thursday, September 12.

# Lunch

4th grade lunch is scheduled from 12:35-1:05. If you plan on eating lunch with your child, you will need to sit at the table designated for parent visitors only. Since this is a special time, we are asking that you eat with your child only. Students will not be able to invite a friend to join them like we’ve done in the past.

\*\***Parents are asked to refrain from coming to eat lunch with their child/children during the first three weeks of school in order to facilitate the teaching and establishing of our school lunch routines, procedures, and manners. Thank you for your kind understanding!**

If your child will be buying their lunch, you may send money with them OR you are welcome to set up and manage money on their lunch account through [www.mealpayplus.com](http://www.mealpayplus.com). You will need your child’s student ID number to do this! Even if your child brings their lunch daily, it is a great idea to put a little money on there in case of a forgotten lunch at home or emergency.

**Dismissal**

4th Grade walkers, bikers, and parent pick-ups will be released at 3pm out of our grade level door between Mrs. Seifken and Mrs. Johnson’s classroom, facing park and portable buildings. Club 360 and bus riders will be dismissed at this time as well. Car riders will be dismissed at 3pm from the front and back doors according to neighborhood.

**Front:** neighborhoods of Brightwood, The Heritage, Thornberry Ridge, Wren Creek, Wyndsor Grove, Stratford Manor, Shiloh, and LaCima Haven

**Back:** Verona, LaCima Meadows, LaCima Manor, Walnut Grove, Virginia Parklands, and Virginia Ridge

**Contact Information Changes**

If at any time your phone number, address, or emergency contacts change, please let the teacher and the office know in writing immediately. Also, if there is a change in how your child will be leaving school, even if it is for one day, a written note is required.

We believe that every single child is unique and special! **Every child** has something to offer! Whether it is singing, art, spelling, or science all children have something they can give and want to give. It is our job, alongside with you, to see that children are given the opportunity to grow into strong, independent, decent, beautiful, and talented young learners! We are working together this year to create the best 4th grade experience that a student could have. We ask that you help us in this endeavor. Whether by email, note, phone call, or meeting for a conference, know that we are here to work with you and always have your child’s best interest in mind. If we work together, this year will be a true success!

Teaching for Success,

The 4th Grade Teachers

**4th Grade Daily Schedule**

7:50-8:10 Announcements & Start of School Day

8:15-11:00 Block 1

9:30-10:00 Recess

11:00 Switch Classes

11:00-2:00 Block 2

12:35-1:05 Lunch

2:00-2:50 Specials

3:00 Dismissal